

W-3

EMPLOYER'S RECONCILIATION OF TAX WITHHELD
CITY OF PORTSMOUTH • INCOME TAX DIVISION • P.O. BOX 1323 • PORTSMOUTH, OHIO 45662

1. TOTAL NUMBER TAXABLE EMPLOYEES.	_____
2. Total Salaries, Wages, Commission, and other compensation paid all employees	\$ _____
3. Less Non-Taxable Items (Compensation Paid Non Residents for service outside Portsmouth, Explain on reverse side.)	\$ _____
4. TOTAL TAXABLE EARNINGS	\$ _____

5. TAX WITHHELD (2.5% of Line 4)	\$ _____
6. INTEREST	_____
7. PENALTY (see Regulations)	_____
8. TOTAL AMOUNT DUE	\$ _____
9. TOTAL AMOUNT PAID CITY	\$ _____
10. Items 8 & 9 should be identical. Show amt. & explain fully any discrepancy over \$5.00 on reverse side.	\$ _____

FOR YEAR ENDING

DUE ON OR BEFORE

"COPIES OF W2'S AND FORMS 1099 MUST ACCOMPANY RECONCILIATION"

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